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TO: Chief of Logistics

23 September 1954

FROM: Chief, Real Estate & Construction Div.

SUBJECT: Weekly Activity Report

1. Items of Special Interest to DD/A:

a. Building of TSS Laboratory

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TSS authorities have requested heavy construction for baffle wall in the test laboratory which will increase the construction cost.

b. DCI Move from Admin. Bldg. to South Bldg.:

OO/Contact's move from South to Quarters I was completed this week. On 22 Sept. a meeting was held with representatives of the contractor, GSA and this Div. for the purpose of establishing priority order of work at South Bldg. This resulted in the contractor starting his work on the air conditioning today and the contractor has scheduled the starting of the first priority of this project for next week.

Problems in connection with the installation of the new emergency generator have been solved and work on the tunnel project will be resumed within a few days.

The elevator contractor is proceeding with fabrication of essential parts.

c. Antenna Project:

Project is approximately 90% complete.

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d.

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(1)

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2. General:

- a. [redacted] concurred in by DD/P, pending approval by DD/A and publication.
- b. Div. representative accompanying OTR representatives to WE scheduled to depart 2 October 1954.

3. Projects and Studies in Process:

a. Construction and Utilities:

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(1) Building for Record Center [redacted]

- (a) Some delay this week caused by bad weather. Steel reinforcing and electrical conduit being placed for second floor slab. Grading of parking lot nearing completion.
- (b) Power House: Contractor is preparing to install transformers on concrete slab.

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3C - Space, Maintenance & Facilities

23 September 1954

a. Utility Wiring and Air Conditioning Contract:-

As mentioned in last weeks report all units are operative in Curie Hall with the exception of two (2) package units. These package units are now being installed. All units are operating in Barton Hall. Work in Alcott Hall is 75% complete. Estimated completion on entire project is the week of 15 October. [ ] in process of checking operation of all air conditioning units installed under this contract.

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b. FI [ ] - Electrical Work and Air Conditioning, Building [ ]

Job orders covering installation of air conditioning and electrical work have been forwarded to group forces. Completion date undetermined at this time.

c. Request of DD/P for [ ] square feet of Additional Space:-

Efforts will be made to discuss this problem with DD/P Officials within the next day or two.

d. [ ] - Relocation to Another Building:-

Work schedules during the past week didn't permit completion of memorandum. It is expected that memorandum will be presented within next few days.

e. South Building - Removal of Snack Bar:-

Awaiting security approval relative to relocation of Snack Bar.

f. Barton Hall - OSI Move:-

No change has been made relative to the moving schedule to begin Tuesday 28 September.

g. R&S Building - Cafeteria Project:-

The extension to the cafeteria was opened for business on 22 September 1954. ✓

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**3C - Space, Maintenance & Facilities**

**23 September 1954**

**A. Tempo K Cafeteria:-**

Awaiting report from GSI and GSI relative to the meeting held on 17 September.

**i. Agency Telephone Directory (October Issue)**

Revisions to the telephone directory were forwarded to LO/Printing and Reproduction Division on 21 September. No distribution date available at this time.


**j. Moves:-**

**1. Completed during past week:-**

OO/Contacts from South Building to Quarters I, 15, 16, 17 September.  
DDP/FE, within Tempo J Building, 20 September.

**2. Tentative for coming week:-**

FI/RI, within Tempo L Building, 22 September.  
DDP/FE, within Tempo J Building, 27 September.  
OSI, from Tempos M and Q Buildings to Barton Hall, 28 September.

  
Chief,  
Real Estate & Construction Division

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